

# Hadnall Parish Council

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**Minutes of the Parish Council meeting held on Monday 12th April 2021 at 7.30pm.**

**The meeting was conducted on Zoom.**

## **21/043 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE**

**Present:** Cllrs Jim Slater (Chair), Arthur Amos, Andy Brisbourne, Barry Bell, Nigel Clifford Barrie Davies, , John Harrison. Cllr Neil Duxbury joined at 8.15pm (after another meeting).

**Apologies:** None.

**Clerk:** Alison Utting

**Also:** SC Cllr Simon Jones. HPC Cllrs--Elect Andrew Marston and Sarah Parker.

**21/044 PUBLIC PARTICIPATION SESSION** - No matters were raised.

**21/045 DECLARATIONS OF INTEREST** - None.

## **21/046 MINUTES**

It was agreed that the Chairman should sign the minutes of 8th March 2021 as a true and correct record of the meeting.

## **21/047 PROGRESS REPORT**

- a) **Moat footpath** – JH reported that our planning consultant, Trevor Mennell, expects to submit the application by the end of the week. He expects the planning permission process to take around two months to complete. JH is in contact with Shropshire Council to arrange the payment of CIL funds to HPC. **ACTION:** Clerk to monitor progress of planning application.
- b) **Pedestrian crossing and related road repairs** – Cllr Jones reported that the traffic lights have been obtained by SC and they are now waiting for drawings from WSP, followed by a site visit (SJ, Jason Hughes, representatives of HPC) to finalise the plans.
- c) **Pool Road walkway** – No further information.
- d) **Purchase of additional vehicle-activated speed sign** – Following receipt of payment (scheduled this week, item 21/050), Morelock will arrange delivery to Cllr Slater's home address. **ACTION:** JS and NC to arrange installation on a streetlight column, as per Shropshire Council's permission.

- e) **Attenuation pool/flood control chamber (ownership)** – Cllr Jones still investigating.
- f) **Neighbourhood Plan Working Group cheque** – **ACTION:** NC to investigate.

## 21/048 OTHER REPORTS

**SC Cllr Simon Jones** reported that the Harlescott Park & Ride service is running again, as of today. Also that Shropshire Council has suspended charges for its car parks for two weeks, commencing today (12<sup>th</sup> April).

**Helicopter Noise Liaison Group.** Cllr Brisbourne attended the meeting on March 16<sup>th</sup>. Main item to report is that there will be a new style of public information system implemented by the new RAF Station Commander.

**Planting at the Ease working group.** Cllr Amos reported on good progress by the volunteers. Ground has been cleared, rubble removed, existing plants divided. The next step will be a sketch of the new planting scheme and a request to be submitted to HPC for some funds.

**Hadnall older children’s facilities working group.** Cllr Harrison reported that the group has received quite a few responses to the online survey. The group is meeting regularly to progress ideas and research options.

**NALC.** Cllr Bell attended the recent meeting, minutes to follow.

## 21/049 PLANNING

- a) No planning decisions were published in advance of this meeting.
- b) No planning applications were received in advance of this meeting.

## 21/050 FINANCE

- a) **Payments and receipts**

Council agreed to make the following payments:

309.55	Clerk’s salary, WFH allowance and travel (March)
118.01	HMRC Employer payments
14.39	Zoom account for online meetings (05/04/21-04/05/21)
228.00	Website hosting
1800.00	Vehicle-activated speed sign
80.38	Electricity for church floodlighting
75.00	Cllr training

- b) Council received and approved the **accounts** and **bank reconciliation** to date (end of year).

- c) Council discussed the revised **asset register** and amendments were agreed.
- d) The summary of **Neighbourhood Fund** expenditure to date was received and approved.

#### **21/051 ANNUAL AUDIT**

Council agreed to appoint Lorna Pardoe to complete the internal audit, fee £70.

#### **21/052 SOFTWARE**

Council agreed to purchase Microsoft Office 365 software at £11.30/month. **ACTION:** Clerk to ask Upton Magna Parish Council to share the cost 50/50 and to go ahead with purchase.

#### **21/053 BENCHES**

Council agreed to go ahead with the purchase of three benches (we have three sponsors) as long as this is approved by Sansaw. JS recommended the Marmax Reston seat at a cost of £209 per bench. Council agreed that the benches be added to the HPC Asset Register. **ACTION:** Clerk to contact Sansaw.

#### **21/054 ANNUAL MEETING**

Council agreed to hold the Annual meeting of the Parish Council on 17<sup>th</sup> May in the Village Hall. **ACTION:** Clerk to complete Risk Assessment and ensure that councillors are aware of the necessary COVID prevention measures that will be in place.

Meeting dates for the rest of the year to be decided at the May meeting.

#### **21/055 CORRESPONDENCE**

- a) **SALC training:**
  - Handling Difficult Situations. 20/05/21 10.30am-1pm. £30 (Clerk has booked)
  - Code of Conduct. 06/09/21 5pm-7pm. £10 (3 places booked)
  - Introduction to Planning from a Local Council Perspective. 3 sessions - Thursdays 9th, 16th and 23rd Sept 2021, 5pm - 7pm. £95.
- b) **West Mercia Police** – Request for info about any community events planned for June onwards.
- c) **West Mercia Police** – Local Policing Community Charter is being created. Request for info:
  - What are the top three concerns in your area? HPC response - Nothing too serious. Dog fouling and litter are ongoing problems, but not really police issues.

Cllrs agreed that continuing to have rapid response to problems when they occur is probably the highest priority.

- What is the amount of time, in hours per month, that your parish or town council would realistically expect your relevant Safer Neighbourhood Team to be visible within your area? HPC response - A couple of hours a month.
- d) **Steve Jenkins Fitness** – Resuming outdoor classes on the Village Green.
- e) **High Sheriff of Shropshire** – Letter of thanks from Mrs Dean Harris JP, who is standing down. New High Sheriff is Mr Tony Morris-Eyton.
- f) **Roger Belham, Census Engagement Manager** – Quite a few households yet to complete census. Lots of telephone help available if anyone needs it.
- g) **Shropshire Council** – Advance notice of BT payphone removal consultation.

## 21/056 PARISH MATTERS

AA mentioned that a severely damaged **commemorative plaque** has been found next to an oak sapling in the Ease. It seems to record the fact that it was planted to celebrate the Queen’s Diamond Jubilee in 2012 and that the sapling came from one of the Royal estates. The tree is starting to grow well so the Council needs to decide whether to replace the plaque.

Re: **Neighbourhood Fund/CIL monies** – JS asked the Council to remember to contact any future developer to secure funding for the village as the CIL funding scheme will no longer be in operation. He emphasised that this is very important as it will be the only way we can fund future projects. He suggested contacting the developer as soon as planning applications have been approved with a list of what residents want for the parish.

Before the meeting closed, the Chairman expressed thanks on behalf of all the councillors to Cllr Arthur Amos, who is standing down from the Council. Cllr Slater also thanked everyone for their help and support during his years as Chairman, as this will also have been his last full meeting in the Chair and he is also standing down in May.

The meeting closed at 8.45pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**FUTURE MEETINGS** – May 17<sup>th</sup> in the Village Hall, 7pm.

Alison Utting – Hadnall Parish Council  
1 Cherry Drive, Ellesmere SY12 9PF  
hadnallparish@gmail.com 01691 622093